

REFERENCE FORM

Camp Turner P.O. Box 264, Salamanca, NY 14779 Phone: 716-354-4555 Fax: 716-354-2055

Applicant: Fill out the top section of this form AND give it to **three** references. Ask them to mail it directly to the address above. You may wish to provide a postage paid envelope.

APPLICANT'S NAME	POSITION APPLYING FOR	
NAME OF REFERENCE	PHONE NUMBER OF REFERENCE	
OCCUPATION OF REFERENCE	EMPLOYER	
WORK ADDRESS OF REFERENCE	CONTACT NUMBER	EMAIL ADDRESS

APPLICANT'S AUTHORIZATION FOR RELEASE OF INFORMATION

I hereby give permission for Camp Turner and the Catholic Diocese of Buffalo, to obtain all appropriate information in conjunction with my application for employment. I authorize all schools which I attended, employers for whom I have worked, organizations for which I have volunteered or been associated with to release information which may provide insight into my experience, character, educational qualifications, and potential to be a successful staff member at Camp Turner.

Signature of Applicant
Date

NOTE TO PERSON PROVIDING REFERENCE

The person above has applied for employment at Camp Turner. They have provided your name as a reference. Camp Turner is a coeducational, resident summer camp serving children from eight to fifteen years of age. The work requires a great deal of energy, patience, creativity and responsibility. Please complete this form to the best of your ability. The information you provide will help us determine if the applicant is suitable for this type of employment. You may fax or send the form to the location at the top of this form.

1. In what capacity have you known the applicant? _____

2. Would you trust this applicant to take care of your own children (if you had any)? _____

3. Working at camp requires a great deal of initiative, drive, patience, and willingness to sacrifice personal comfort. From what you know, does applicant display these qualities?

4. To the best of your knowledge has the applicant ever physically, verbally or sexually abused any child, teen or adult?

**PLEASE COMPLETE THE BACK OR PAGE 2 OF THIS FORM
PLEASE EVALUATE THE APPLICANT IN THE FOLLOWING AREAS.**

	Excels	Good	Fair	Poor	N/A	Comments
Ability to work with children						
Ability to work with others						
Ability to role model for youth						
Ability to live in community						
Appreciation of Diversity						
Attendance / Punctuality						
Patience						
Dependability						
Emotional Stability						
Commitment						
Perseverance						
Responsibility						
Judgment						
Ability to accept criticism						
Flexibility						
Teaching Ability						
Maturity						
Leadership Skills						
Ability to supervise others						
Relationships with supervisors						
Risk Management Ability						
Common Sense						
Attention to detail						
Enthusiasm						
Motivation						
Energy level						
Ability to work independently						
Initiative						
Completes assigned tasks						
Organizational ability						
Attitude						

Additional comments:

Signature of Reference

Date