

Job Posting Form

Date Posted: January 17, 2017

Send resume to: Marlene Evans
St. Leo the Great Church
885 Sweet Home Road
Amherst, NY 14226
mevans@littlelearnersamherst.com
Fax: 835-8997

Type of Employment: Summer: Part-Time: If part-time, # of hours per week 15-19 Full-Time:

Job Title of Open Position: After School Assistant (Pre-School)

Salary: Commensurate upon experience/education Salary will be: hourly other

Employer: St. Leo the Great Church Department Little Learners Academy

Location Address: 885 Sweet Home Road, Amherst, NY 14226

Employer website: www.littlelearnersamherst.com

Brief Job Description

Candidate will be responsible for planning and implementing activities. Ability to think creatively, make good decisions and communicate effectively with others. Flexibility preferred and ability to increase hours as needed.

Qualifications: Required Education/Experience

- Experience working in preschool setting
- High School diploma or higher
- CPR/First Aid training a plus

Desired Skills

- Responsible and reliable
- Experience working with children
- Must be flexible
- Available year round

E.O.E.

How to Apply: By Mail E-Mail Fax as above, no later than **February 8, 2017**