

## Job Posting Form

Date Posted: 8/29/17

Send resume to: Brother Kenneth Thomas, FMMA  
House Superior  
4540 Ransom Road  
Clarence, NY 14031  
716-759-7205, ext 203      FAX: 716-759-7243

Type of Employment: Summer:  Part-Time:  If part-time, # of hours per week \_\_\_\_\_ Full-Time:

Job Title of Open Position: Director of Spiritual Care

Salary: Commensurate upon experience/education Salary will be:  hourly  other

Employer: Brothers of Mercy Management Company Department Spiritual Care

Location Address: 4520 Ransom Rd, Clarence NY 14031

Employer website: www.brothersofmercy.org

### **Brief Job Description**

The Director of Spiritual Care plans and directs the provision of spiritual and religious services and support for residents/patients and family members in accordance with policies and procedures of the campus.

### **Qualifications: Required Education/Experience**

- Masters Degree in Theology, Pastoral Ministry, or Counseling or a related field; or Bachelor's Degree and 4 units of CPE preferred. Experience in Church Ministry or Health Care is desirable. Basic computer skills are essential.

### **Desired Skills**

- Possess the ability to: plan, organize, develop, implement and interpret the programs, goals, objectives, policies and procedures, of the Spiritual Care Department. Be able to organize and preside at religious services, provide short term counseling to residents/patients or family members, make independent decisions when circumstances warrant such action, deal tactfully with personnel, residents/patients, family members, visitors, seek out new methods and update knowledge of religious/spiritual and health care matters, and be willing to incorporate them into existing practices. Knowledgeable of spiritual care procedures, as well as related laws and regulations and guidelines pertaining to subacute and nursing home operation, adult care and independent living. Possess leadership ability and the willingness to work harmoniously with a team approach while supervising professional and non-professional employees and volunteers in the Department. Must have patience, tact, cheerful disposition and enthusiasm. Must be able to relate to and work with ill, disabled, elderly, emotionally upset residents and family members as well as staff members in other departments.

E.O.E.

How to Apply: By Mail  E-Mail  Fax  as above, no later than **9/10/17**