

## Job Posting Form 2018 -2019

**Date Posted:** 11/7/2019

**REMOVE POST:** 12/31/2019

**Title of Position:** High School Youth ministry

**Type of Employment:** Full-Time

**Salary:** TBD Commensurate upon experience/education

**Employer Name:** St. Gregory the Great Parish

**Employer Contact Name and Title:** Adam Jarosz

**Employer Address:** 200 St. Gregory Court, Williamsville, NY 14221

**Employer Website:** [www.stgregs.org](http://www.stgregs.org)

**Job Description:** Work on a faithful, fun, and engaging youth ministry team at the largest parish in the Diocese of Buffalo with over 6,100 families (that's over 17,000 people). We have three fulltime members and over 40 volunteers associated with the youth and young adult ministry and impact hundreds of youth and young adult over the year.

- We also have great support from our music ministry, with the associate director specializing in youth and praise & worship to integrate into the vision.
- Opportunities to dream and do as you unfold a vision for high school youth ministry into the future.
- There is a lot of support for this established program from the pastor & priests, staff, parish, families, and youth. Collaborative environment with other ministries and leaders.
- While the rewards are heavenly, we offer fulltime pay and benefits.
- Flexible schedule.

Responsibilities:

- Pray, work, and play hard.
- Building and fostering faithful community with various weekly and monthly gatherings and events that are focused on the mission, ex. Life Teen on Sunday nights, SWAT on Wednesday nights, and other offerings to be developed etc.
- Creating and fostering healthy relationships with teens and their families of the parish. Will engage families of Family Faith Formation with opportunities for evangelization.
- Contributing to a healthy parish culture.
- Pursuing relational and evangelical ministry opportunities on and off campus.
- Offering challenging and deepening faith events.
- Communications and media literacy: including building and maintaining the website, social media, monthly newsletter, pro-presenter, as well as photo and video editing. (or a willingness to learn)
- Procuring and executing fundraising opportunities.
- Planning and providing logistics for large events, trips, and numerous retreats: including Spring Retreat, Hidden Lake, etc.
- Coordinating and developing of support teams: Core Team, Parent Team, etc.

- Collaborating with Parish and Diocesan leaders and other youth ministers to develop and execute multi-ministry projects: including XLT and retreats, etc.
- May be required to lead/support/participate in some middle school or young adult events if the need arises.
- Can take direction as well as give and receive input.
- Standard office and premise cleanliness/etiquette/organization related to usual work and event efforts. "We leave things better than we got them."

#### Other Duties as Assigned

#### Parish ministry collaboration

The High School Youth Minister of St. Greg's Youth Ministry will be responsible for working with the staff at the Family Faith Formation department to present on certain topics in the classrooms and to plan and execute the Confirmation retreats. They will also be working with the staff of Family Faith Formation to coordinate talks and be available to present on specific topics such as moral decision making and morality classes for students. The Youth Minister will also be growing relationships with other youth orientated ministries such as the Boy Scouts, altar servers, etc. The Youth Minister is also expected to offer support and collaboration for various larger parish-wide events.

**Degree Requirements:** Associate degree or higher, Bachelor's degree preferred

**Qualifications/Skills:** Active prayer life, knowledge of the Catholic faith, strong leadership and vision, communications and public speaking, energetic about youth, loves using technology and social media as tools, team player, proficient with administrative tasks, personally and professionally growth oriented

**Experience Required:** 3-5 years youth ministry experience

**EOE**

#### **How to Apply:**

**By MAIL:** Adam Jarosz – 200 St. Gregory Court, Williamsville, NY 14221

**E-Mail:** [ajarosz@stgregs.org](mailto:ajarosz@stgregs.org)

**Fax Number:** 716-568-0017

Please include: Résumé, [employment application](#) and [teacher application supplement](#) (if applicable) **NO LATER THAN 12/31/2019**