

**Job Posting Form  
Diocese of Buffalo**

Date Posted: 8/1/2017

Send completed application and Resume to: Ann Zilliox  
Diocese of Buffalo  
795 Main Street  
Buffalo, NY 14203  
E-mail: azilliox@buffalodiocese.org

Type of Employment: Summer:  Part-Time:  If part-time, # of hours per week 15-20 Full-Time:

Job Title of Open Position: Digital Formation Specialist

Salary: Commensurate upon experience/education Salary will be:  hourly  other

Employer: Diocese of Buffalo Department Lifelong Faith Formation

Location Address: 795 Main Street, Buffalo, NY 14203

Employer Website: www.buffalodiocese.org

**Brief Job Description**

The Digital Formation Specialist will be responsible for the development of high quality digital formation resources to enhance parish use of the diocesan curriculum "Forming Disciples" with an emphasis on family, curate resources for evangelization and catechesis, and work to expand use of the digital platform as a tool for formation, education, and advocacy.

**Qualifications: Required Education/Experience**

- High school diploma with some theological education or Bachelor's degree preferred in theology, pastoral studies, or related field.
- 2-3 years experience in parish faith formation or other pastoral ministry; 2-3 years involvement with use of the digital platform for learning or formation.

**Desired Skills**

- Excellent use of technology, especially social, media, website maintenance, or use of digital platforms for learning/formation. Knowledge of online learning/teaching methods and adult learning theory. Ability to understand teachings of the Roman Catholic Church as articulated in the Catechism of the Catholic Church and current Church documents as they pertain to evangelization and catechesis. Understands the Church's vision for evangelization and catechesis and familiarity with general Church vocabulary and practices.

E.O.E.

How to Apply: By Mail  E-Mail  as above. **Applications are accepted until this position is filled.**