

Job Posting Form

Date Posted: July 5, 2017

Send completed application to: Ann Zilliox Benzel
Diocese of Buffalo
795 Main Street
Buffalo, NY 14203
E-mail: abenzel@buffalodiocese.org

Type of Employment: Summer: Part-Time: If part-time, # of hours per week _____ Full-Time:

Job Title of Open Position: Housekeeper

Salary: Commensurate upon experience/education Salary will be: hourly other

Employer: Diocese of Buffalo Department _____

Location Address: 795 Main Street, Buffalo, NY 14203

Employer Website: www.buffalodiocese.org

Brief Job Description

O'Hara Retirement Residence for retired priest located adjacent to O'Hara High School in Tonawanda, New York is seeking a part-time housekeeper.

Qualifications: Required Education/Experience

- High school diploma

Desired Skills

- Understanding of geriatric population
- Good communication skills

E.O.E.

How to Apply: By Mail E-Mail as above. **Applications are accepted until this position is filled.**

**** Uniform Applications are Located On the Diocese of Buffalo Website, Below the Job Postings****