

Date Posted: April 21, 2021

Send Resume to: Rev. Daniel Young – good.shepherd5442@gmail.com

Type of Employment: Summer Part-Time: If part-time, # of Hours per week _____ Full-Time

Job Title of Open Position: Custodian/Maintenance Worker

Salary: Commensurate upon experience/education Salary will be: hourly other

Employer: Good Shepherd R.C. Church Department: Maintenance

Location Address: 5442 Tonawanda Creek Road, North Tonawanda 14120

Employer Website: <http://www.goodshepherdpendleton-campus.org>

Brief Job Description:

We are looking for a responsible full-time Custodian/Maintenance Worker to maintain our facility by cleaning, sanitizing and maintaining premises.

Essential Duties

- Clean and sanitize all public spaces
- Sweep and mop floors; vacuum carpets
- Wash and sanitize bathrooms; restock disposables such as soap and paper products
- Clean windows, mirrors, doors and handles
- Maintain the outside premises by trimming and watering plants, weeding mowing lawn, cleaning entrances and snow removal
- Maintenance and minor repairs such as changing lights, replacing broken switches, fixing broken door handles, painting, etc.
- Report major damages and oversee repairs
- Moving furniture as needed; lifting up to 50 pounds
- Securing the premises after business hours
- Additional maintenance and repair work as needed

Qualifications: Required Education/Experience

- High School Diploma/GED required
- Previous experience as a Custodian or Maintenance worker required
- Knowledge of basic landscaping or handyman practices required
- General electric, plumbing and/or carpentry work preferred
- Must have a valid NYS Driver's license and the ability to drive between facilities
- Ability to work nights and weekends as needed

E.O.E.

How to apply: By Mail E-Mail Fax (716-625-8365)