

Job Posting Form
Saints Peter and Paul Church

Date Posted: 07/31/2017

Send resume to: Judy Monaco
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Williamsville, NY 14221
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Type of Employment: Summer: Part-Time: If part-time, # of hours per week _____ Full-Time:

Job Title of Open Position: Lead Maintenance Worker

Salary: Commensurate upon experience/education Salary will be: hourly other

Employer: Saints Peter and Paul Church Department 401-Maintenance

Location Address: 5460 Main Street, Williamsville, New York 14221

Employer website: ssppchurch.com

Brief Job Description

The Lead Maintenance worker is responsible for all aspects of cleaning and maintenance of the buildings and grounds for parish, school and parish cemeteries. This employee operates with the other members of the maintenance staff and reports to the Parish Business Manager, Pastor and School Principal.

Qualifications: Required Education/Experience

- Must have successful work experience in minor repairs such as carpentry, painting, plumbing and electrical work.
- Boiler Certification desired
- Successful work experience implementing a cleaning plan for facilities and maintenance of grounds, parking lots, roads and sidewalks
- Able to lift 50 pounds and climb tall ladders
- Able to honor and maintain confidentiality
- Able to provide own transportation for job-related responsibilities
- On-call availability for emergencies
- Hold a high understanding and respect for the Catholic mission of parish and school
- Be willing to work in an environment with many children of various ages, and provide for their safety and security.
- Works well as a team member

Desired Skills

- Knowledge of general and preventative maintenance procedures aimed at handling both buildings' and grounds' maintenance
- Proven ability to work in extreme weather conditions - such as snow storms and heavy rains
- Extensive knowledge of inspecting buildings for faults or signs of vandalism
- Sound mechanical, plumbing and electric aptitude aimed at handling repairing tasks
- Strong background in handling maintenance equipment and tools in a manner conducive to safe practices
- Extensive knowhow of performing repair and maintenance on equipment and tools
- In depth knowledge of trash disposal activities and protocols
- Adept in using power tools aimed handling both grounds and building maintenance procedures
- Considerable knowledge of operating manual and power mowers, snow blowers, and grass trimmers for the purpose of maintaining grounds
- Demonstrated ability to lift and move heavy objects owing to exceptional physical dexterity
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How to Apply: By Mail E-Mail Fax as above, no later than **08/11/2017**