

Sexual Harassment Prevention Notice



Combating
Sexual Harassment

Sexual harassment is against the law.

All employees have a legal right to a workplace free from sexual harassment, and Person Centered Services CCO is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, Person Centered Services CCO has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. You are receiving this notice, as required by law, either at the time of hiring or during your annual sexual harassment prevention training.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a supervisor and/or Human Resources so we can take action.

Our complete policy is enclosed/attached **x** may be found at:

The Human Resources Page of Roots under Policies & Forms

Our training materials are enclosed/attached **x** may be found at:

The Learning Management System Relias: <https://login.reliaslearning.com/>

Our Complaint Form is enclosed/attached **x** may be found at:

The Human Resources Page of Roots under Policies & Forms

If you have questions or to make a complaint, please contact:

Human Resources
560 Delaware Ave., Suite 400
Buffalo, NY 14202
HR@personcenteredservices.com

For more information and additional resources, please visit:
www.ny.gov/programs/combating-sexual-harassment-workplace